



3002 Hempland Rd.  
Suite B.  
Lancaster, PA 17601  
Phone: 717-393-5310  
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### SHIP AND INSURE LOSS NOTICE

Please complete all the information below, sign and date as indicated and fax the completed Loss Notice to 'SHIPANDINSURE.COM'. at 717-393-5670.

#### Part I: INSURED INFORMATION

Certificate Number

Name of Certificate Holder

Mailing Address

City  State  Zip

#### Part II: SHIPMENT INFORMATION

Method of Shipping:

- Federal Express Same Day Express Service
- Federal Express First Overnight Express Service
- Federal Express Priority Overnight Express Service
- Federal Express Standard Overnight Express Service
- Federal Express 2Day Express Service
- Federal Express Ground Parcel Delivery Service
- Federal Express Freight
- Federal Express International
- United Parcel Service Ground
- United Parcel Service Next Day Air
- United States Postal Service only when shipped by Registered Mail or Express Mail
- United States Postal Service Priority Mail

Tracking Number

Date Package Shipped  Value Insured \$

Shipped From  Shipped To

#### Part III: LOSS INFORMATION

Claim Reported By

Date Reported

Reason for Claim

#### Part IV: SIGNATURE

Signature of Insured

Title  Date